

Committee Business - Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision.

COMMITTEE BUSINESS STATEMENT - LICENSING COMMITTEE

<u>No</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Responsible Head(s) of Service</u>	<u>Report Due (bold depicts items now outstanding)</u>	<u>Report Expected (if known)</u>
1.	Licensing Committee 04.09.12 (Article 6)	<p><u>Taxi Licensing and the Taxi Inspection Centre</u></p> <p>It was agreed that officers will provide a report explaining the new structure and roles and responsibilities for delivering the taxi licensing function, including both the Litigation and Licensing Team and the Taxi Inspection Centre.</p> <p>The Committee at their meeting on 13th May 2014 further agreed that officers include a breakdown on the process for taxi licensing testing within the report.</p>	<p>A report will be prepared by the Legal Manager for Litigation and Licensing and the Fleet Services Manager (Taxi Inspection Centre) once the new structure has been fully implemented.</p> <p><i>(A report is included on the agenda for consideration – Request removal from the Statement)</i></p>	Head of Legal and Democratic Services	18.03.14	02.09.14
2.	Licensing Committee 20.11.12 (Article 7)	<p><u>Taxi Licence Limit Surveys Update</u></p> <p>The Committee agreed to instruct officers to prepare a report to the first Licensing Committee meeting in 2014 seeking an instruction in respect of a taxi demand survey.</p> <p>At the meeting of 17th September 2013, the Committee agreed to instruct officers to commence the process of reviewing the policy in early 2014.</p>	<p>Following a competitive quote exercise CTS Traffic and Transportation were appointed to carry out the taxi demand survey. The work will commence towards the end of August 2014.</p>	Head of Legal and Democratic Services		25.11.14